



April 16, 2009

MINUTES

Regular meeting, WDA Conference Room, Cheyenne, Wyoming

The meeting was called to order at 10:10 am by Chairman Casey Madsen. Present were Casey Madsen, Tim Anderson, Theron Anderson and Fred Barton. The Chairman declared a quorum present with four of five members in attendance. Also present were Executive Director Keith Kennedy, and Muff Parker, WDA executive assistant.

Theron Anderson moved, with Barton's second, that the agenda be approved without change. Motion carried. Tim Anderson moved, with Theron Anderson's second, that the minutes of the January 14, 2009 meeting be approved. Motion carried. Barton moved, with Tim Anderson's second, that the financial report be approved, subject to the state's correcting the amounts in income from the month of March 2009. Discussion ensued; Kennedy will email the March income figures, when Julie Cook forwards the corrected figures to him from the state accounting system. Motion carried.

Kennedy discussed the passage of the bill enabling the Commission to raise assessments up to \$0.025 per bushel, and allowing elevators to remit the assessments quarterly. Further discussion will ensue when the pertinent rule-making is discussed during the afternoon agenda. Kennedy also mentioned the meeting of state administrators last week, particularly regarding the collection of assessments; this will also be discussed in more detail during the afternoon agenda.

Member John Watson arrived at 10:25 am. The Chairman initiated the tactical review of the strategic plan. Madsen expressed a desire that we improve marketing efforts as a means to show value to producers. Kennedy felt that increased research is needed, especially with regards to wheat stem sawfly, preparing for genetically modified wheat, and the wheat genome sequencing project. Tim Anderson mentioned that a scholarship would be a valuable addition, provided there were stipulations, such as a parent having paid the Wyoming wheat assessment; Tim also had another idea to discuss during the RFP review of the University of Wyoming. General discussion ensued regarding other ideas, such as containerized shipment of 'blender' wheat, i.e. high quality HRW used to increase the quality of flour for a given

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foreign mill. John Etchepare joined the discussion, with the Commission thanking John for his service as Director of WDA the past 6 years. John expressed the opinion that seeking out individual customers who had a need for the high protein HRW that we produce would be the most likely way to increase value of the crop, noting the high degree to which Wyoming wheat is blended to improve other wheat, even within regional elevators. The meeting was then recessed at 11:50 am for lunch.

Madsen called the meeting back to order at 12:49 pm. Watson moved with Tim Anderson's second, to approve the Wyoming Wheat Growers Association contract and statement of work. Discussion ensued with Margy Anderson regarding this contract. As the terms of payment remain the same as the existing contract the consensus was to move forward with this contract. Motion carried. Watson then delivered the Grower's report, whereupon Tim Anderson moved the Commission accept the Growers report, and make the second half fiscal year payment to the Grower's in an amount not to exceed \$3,900.00. Theron Anderson seconded; motion carried.

Tim Anderson moved, with Barton's second, to approve the proposal by SAREC in the amount of \$6,000 as requested, and that the Commission pay an additional \$2,000 at the beginning of the term of this proposal for additional help to expedite the release and publication of the variety trial data. Concern was expressed that 2008 results were posted to the University of Nebraska website before they were published on the UW site. Motion carried.

Tim Anderson moved, with Barton's second, to approve the portion of the Ag In the Classroom proposal for the bookmark contest, provided that wheat is included as a class with winning entries. After discussion that the proposal from 2008 was not fulfilled (nor was the Commission billed), specifically that the WWMC logo was not included in the 2008 Country to Classroom, and concern that this publication was slated to be printed during the summer of 2009, the motion carried.

Muff Parker then discussed the rule-making process regarding changing the assessment, and the timeline with respect to regular and emergency rules. If the Commission wishes to collect additional funds before January 1, 2010, emergency rules will be necessary, as the regular process normally takes 180 days. Further discussion ensued regarding the remittances now being due on a quarterly basis beginning July 1, 2009 (for the first quarter of FY2010). Refunds were also discussed. As a result of the discussion regarding refunds, Kennedy is to conduct an informal survey of elevator operators to ascertain if they would prefer the current scheme,

where each individual settlement sheet transaction is detailed to the Commission, or a procedure similar to other states, where the person requesting the refund must have the elevator sign a settlement sheet, verifying that the transaction did take place and that the assessment has been remitted to the Commission prior to paying a refund. Kennedy will inform the Commission of these results via email, and draft rules will be sent out for email review prior to the next meeting. Watson moved, with Theron Anderson's second, that the level of assessment in the rules be set at \$0.0175 per bushel with emergency rule, and in the proposed permanent rule. Motion carried.

Tim Anderson moved, with Watson's second, to approve the draft contract with Wheat Growers Association, subject only to Kennedy discussing with the Attorney General office and Margy Anderson whether the third paragraph of the contract can be deleted. The contract is approved regardless of the outcome of this discussion, but the Commission would prefer to delete that paragraph. Motion carried. Tim Anderson moved, with Watson's second, to approve the grant narrative drafted by Kennedy for the proposed grant that is the subject of contract just approved. Motion carried.

Watson moved, with Tim Anderson's second, to hold the next meeting on June 9, 2009 at 10:00 a.m., at the WDA Conference Room. Motion carried. Madsen declared the meeting adjourned at 3:45 p.m.



Signed, Casey Madsen, Chairman